



CISM

INTERNATIONAL MILITARY SPORTS COUNCIL
CONSEIL INTERNATIONAL DU SPORT MILITAIRE
CONSEJO INTERNACIONAL DEL DEPORTE MILITAR
المجلس الدولي للرياضة العسكرية

CISM regulations volume 2

Policy Manual

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Introduction

THE INTERNATIONAL MILITARY SPORTS COUNCIL

CISM

The International Military Sports Council, known by its acronym "CISM", is an international sports association composed of the armed forces of member nations accepted by the General Assembly. CISM is open to the armed forces of all nations. The fundamental aim of CISM is to promote sport activity and physical education between armed forces as a means to foster world peace. This ideal is encapsulated in the CISM motto "FRIENDSHIP THROUGH SPORT".

Background

CISM was founded on 18 February 1948 in Nice, France. The five founding nations were Belgium, Denmark, France, Luxembourg, and the Netherlands.

In the aftermath of World War I, an American, General John Pershing, recognized the need to breakdown linguistic and cultural barriers and promote friendship and morale among soldiers of Allied Forces. As a result, he established the Allied Forces Sports Council in 1919 and organized the first international military sport event, the Inter Allied Games, in France. These games involved 18 nations from five continents and 1500 athletes in 24 sports.

Following the Second World War, the Allied Forces Sports Council was revived and the second Inter Allied Games were held in 1946 in Berlin. Most notably, allies from Western and Eastern Europe competed in harmony. Unfortunately, because of political discord, the Allied Forces Sports Council was extinguished in 1947. However, the ideal was rekindled the following year with the founding of CISM and the rise of a global vision.

Scope and Activity

Since its founding in 1948 with five European nations, CISM has grown to over 120 member nations from Europe, Africa, Asia and America. In addition to many continental and regional championships, CISM organizes over 20 World Championships annually and the Military World Games every four years with about 6,000 participants including Olympic Medallists and World Champions. CISM also provides clinics, technical and solidarity assistance to member nations.

Structure

The supreme authority of CISM is the General Assembly in which all member nations are represented. It approves statutory matters, strategic and annual operational plans and convenes once a year. The General Assembly elects a Board of Directors, which is the policy-making body headed by an elected President, the CISM President. It convenes at least twice a year. The General Secretariat, located in Brussels, is the permanent executive and administrative body.

Liaison Offices are established in Europe, Africa, Asia and America to coordinate regional activities. CISM Sport Committees are also established to manage, develop, and supervise all aspects for each sport.

CISM maintains close relationships with national, international sport federations and other international organizations such as the IOC.

Chapter I GENERAL POLICY

Article 1.1. DEFINITIONS

Active Nation

An active nation is a member nation which meets its financial responsibilities (art. 1.9. C.) unless otherwise determined by the General Assembly (mandatory requirement). An active nation is also one which contributes to the maximum extent possible to the organization of and participation in CISM events (desirable requirement).

Armed Forces (AF)

The Army, Navy, Air Force or other Uniformed Services officially recognized by a member nation as being part of its Armed Forces and agreed by the General Assembly.

Board of Directors (BoD)

Board, composed of 19 (nineteen) members, elected and granted powers by the General Assembly to decide all measures relating to management and administration of CISM within the limits of its Statutes and Policy Manual (art. 2.6.).

Chief of Delegation (CoD)

Officer appointed head of his delegation by the responsible authorities of his nation and empowered to make decisions on behalf of those authorities (art. 2.12. and 6.2.).

Chief of Mission (CoM)

Officer appointed as the head of a mission by the appropriate authority of the member nation (art. 3.28.).

CISM Authorities

Officers elected by the General Assembly or appointed by the Board of Directors or their government to represent CISM, their continent, their nation or a sport.

CISM authorities are: -

- President,
- Secretary General, -
- Vice Presidents,
- Members of the Board of Directors,
- Treasurer General,
- Chiefs of Delegation,
- Chiefs of Liaison Offices,
- President of CISM Sport Committees,
- Delegates,
- Official CISM Representatives,
- Championship authorities.

CISM events

CISM events include:

- A. Sports competitions (art. 3.2. to 3.8.),
- B. Courses and symposia (art. 3.30.),

- C. -Official meetings as follows:
- Congress and General Assembly,
 - Board of Directors meeting,
 - Continental meeting,
 - Liaison Office meeting,
 - Meeting of a Commission,
 - Meeting of a CISM Sport Committee,
 - Meeting of a Working Group.

Commission

Commission established by the Board of Directors, working in a designated area of CISM activity (art. 2.20.).

Congress

The annual meeting of member nation delegates immediately before the General Assembly. The Congress is dedicated to strategic and business planning, discussions and debates, presentations and exchange of information. (Procedures art. 2.4.)

Delegate

Officer appointed as such by his government or by the competent authorities of his nation to be a member of the nation's delegation to CISM. He should be on active duty and citizen of the nation he represents. He may continue his mandate following retirement or separation from active service but not longer than two (2) years.

Delegation (Del)

The total number of a nation's delegates.

Emergency Board

Committee making decisions in case of emergency between Board of Directors' sessions (art. 2.7.).

General Assembly (GA)

Supreme authority of CISM, composed of delegations of member nations. The annual meeting of the General Assembly is dedicated to statutory and budgetary matters, acceptance of reports, voting and elections (art. 2.2. to 2.5.).

General Secretariat (Gen Sect)

The permanent office that provides continuity to CISM. It is managed by the Secretary General and is comprised of military personnel, detached by member nations at their own expense, and civilian employees, paid from the CISM budget (art. 2.10. C.)

Inactive nation

An inactive nation is a member nation which has failed to meet its financial responsibilities, unless otherwise decided by the General Assembly (art. 1.8.B.).

Liaison Office (L O)

An entity, established by a Vice President, in consultation with member nations of his continent, responsible within a certain region to foster and co-ordinate CISM activities in its region and encourage non-member nations in its region to join CISM (art. 2.13.).

Member Nation

Nation admitted to CISM in conformity with the Statutes and Policy Manual. Member nations include active and inactive nations.

Mission (Mis)

Nation's team participants in a CISM event.

Nation

Within the context of CISM, a nation, whether a member or not, shall be construed to mean only a nation officially recognized by the United Nations.

Observer

A member or non-member nation, or an individual representing himself, or an organization, invited to attend a CISM event for the purpose of obtaining knowledge of a given event or of CISM in general (art. 2.4. A., 3.18. B. and Procedures art. 2.1. and 3. 19 .B.).

Official CISM Representative (OCR)

Officer specifically designated by the Board of Directors, normally from its members, to represent CISM at world championships or other CISM events (art. 2.14. to 2.17.).

Partner

An organization or individual with an international role, interested in military sports, and willing to promote CISM ideals. A partner shall be officially sanctioned by CISM and shall have met its financial obligations to CISM (art. 5.6.I.).

President (Pres.)

Officer elected by the General Assembly who presides over the Congress, the General Assembly and meetings of the Board of Directors and carries out responsibilities in accordance with the CISM regulations (art. 2.8.).

Regulations

CISM regulations comprise the Statutes, the Policy and Procedures Manuals and Sports Regulations.

Secretary General (SG)

Officer elected by the General Assembly who ensures the implementation of the decisions of the General Assembly and the Board of Directors, manages the General Secretariat and implements the CISM budget approved by the General Assembly (art. 2.10.).

CISM Sport Committee (CSC)

Committee established by the Secretary General responsible for the management, development and technical aspects of each sport admitted as CISM category one (1) sport (art. 2.18. and 3.10. to 3.12.).

Treasurer General (TG)

Officer elected by the General Assembly who is responsible for the financial management of CISM. He proposes the budget and oversees its implementation (art. 2.11.).

Vice-President (VP)

Officer representing one continent, nominated by the active nations belonging to his continent and elected by the General Assembly who serves on the Board of Directors (art. 2.9.).

Working Group

Group established to study a specific issue or execute a specific task for a limited duration (art. 2.23.).

Article 1.2. AUTHORITATIVE DOCUMENTS

The documents governing CISM activities are:

- A. the Statutes which establish the legal and institutional foundation of CISM,
- B. the Policy Manual which codifies CISM policy and sets the rules concerning the development of the principal activities,
- C. the Procedures Manual which codifies working regulations,
- D. the sport regulations governing CISM sports,
- E. the CISM strategic and annual business plans,
- F. the world calendar.

Article 1.3. AMENDMENT OF REGULATIONS

- A. All amendments of the Statutes as well as all amendments of the Policy and Procedures Manuals pertaining to financial matters and electoral process, acceptance of new member nations, final status of inactive or suspended nations, and establishment of new Honors and Awards or changes in related policy are under the sole authority of the General Assembly. All other amendments of the Policy and Procedures Manuals are under the authority delegated by the General Assembly to the Board of Directors. The General Assembly retains the right to amend any policy and procedures.
- B. Amendments to the Statutes require a three-quarter ($\frac{3}{4}$) majority while amendments to the Policy and Procedures Manuals require only an absolute majority as long as they do not affect the Statutes in any way.
- C. Changes to the Statutes also require approval by royal decree and due publication as provided for by art. 3 of the Belgian act of 25 October 1919.
- D. All proposals for amendment of regulations under the authority of the General Assembly shall :
 - 1. be submitted by a chief of delegation or the Board of Directors,

2. provide justification,
 3. be made in writing,
 4. be addressed to the General Secretariat, at least 4 (four) months before the start of the General Assembly. The appropriate commission studies the proposal and submits it with its recommendation to the Board of Directors. The latter in turn submits it with its own recommendation to the General Assembly. The proposal and the recommendations are part of the preparatory document for the General Assembly.
- E. Late proposals for amendment of regulations under the authority of the General Assembly may be put on the agenda by majority vote of the General Assembly.

Article 1.4. CASES NOT PROVIDED IN REGULATIONS

- A. All matters not provided in Statutes and the Policy Manual are decided by the General Assembly.
- B. In urgent circumstances, the Board of Directors or the Emergency Board is empowered to take necessary measures on which it reports to the next General Assembly.

Article 1.5. OWNERSHIP AND TV RIGHTS

- A. Ownership rights
 1. The ownership rights of CISM products (publications, brochures, pins, logos, etc.) belong to CISM who may yield the rights to the organizing nation only under the following conditions:
 - a. for usage within the armed forces of the organizing nation,
 - b. for usage within the national civilian community.
 2. The CISM insignia or logo (Procedures, app. 6) embodies the symbols of the International Military Sports Council. The insignia is protected and shall not be modified in any way. The use of CISM insignia or logo for commercial purposes shall be regulated by the Board of Directors.
- B. TV rights

CISM expressly encourages organizers of CISM events to enter into agreements with sponsors and TV networks to allow CISM activities to appear on television. However:

1. CISM is the only entity with exclusive copyrights for all TV broadcast of its championships,
2. CISM, under the authority of the Secretary General, can yield the copyrights to a national TV network as long as broadcasting is done on a national or local bases,
3. CISM requires that copies of all raw and edited footage filmed at those championships be sent to its headquarters.
4. The organizer or the national TV network ensuring the broadcast of the championship is allowed to send footage of the championship outside of its borders to other TV networks and other international broadcasting corporations, Eurosport included, as long as the footage is under a news format and does not exceed three minutes,

5. CISM, being the owner of the championships, possesses the exclusive copyrights for the international broadcasting of its events. Any organizer, who wishes to broadcast its championship on an international network, shall go through CISM.

Article 1.6. OFFICIAL CISM LANGUAGES

- A. The official languages of CISM are English, French, Spanish and Arabic. Only the Statutes and the Policy and Procedures manuals are printed in these languages. All other documents are printed in English and French only.
- B. For any interpretation of the Statutes, the French text prevails. For interpretation of the Policy and Procedures Manuals, the English text prevails.
- C. At the Congress and the General Assembly, simultaneous translation into English, French, Spanish and Arabic shall be available during the proceedings.
- D. At other official CISM meetings and world championships, English is required. French is optional.

Article 1.7. CONDITIONS FOR JOINING CISM

- A. In order to join CISM, a nation must meet the following conditions:
 1. be officially recognized by the United Nations,
 2. have Armed Forces.
- B. The candidacy, signed by the Minister of Defense or the Chief of Staff is presented to the General Assembly. The decision to accept a nation to be a member is taken during a secret ballot requiring a three-quarter ($\frac{3}{4}$) majority vote.
- C. To obtain active member nation status, the nation must meet its financial obligations (art. 1.9.C.).
- D. The membership procedure will be in accordance with Procedures art. 1.1.

Article 1.8. RIGHTS OF A MEMBER NATION

- A. Active member nations have the right to:
 1. participate with the right to vote in the General Assembly,
 2. be invited to all CISM championships,
 3. organize CISM championships or other events,
 4. benefit from CISM studies, clinics and seminars,
 5. benefit from the technical sports assistance program.
- B. Inactive member nations have the same rights as active member nations except that:
 1. they do not have the right to vote at the General Assembly,
 2. they do not participate in any CISM event until they have met their financial obligations,
 3. they are not subject to the annual membership fee,
 4. their candidates are not eligible for any CISM function,
 5. the mandates of elected or appointed officials are immediately terminated.

- C. Said nation regains the status as an active nation when its financial obligations are fulfilled.

Article 1.9. DUTIES OF A MEMBER NATION

A member nation has the following obligations:

- A. respect the CISM principles (Statutes art. 4.),
- B. comply with CISM regulations,
- C. pay the annual dues determined by the General Assembly within the prescribed time limit.

Article 1.10. RESIGNATION OR TERMINATION FROM CISM

- A. A member nation may resign from CISM by sending written official notice of withdrawal signed by the Minister of Defense or the Chief of Staff to the CISM Secretary General by registered mail.
- B. The resigning member nation cannot claim any part of CISM assets since these are joint assets.
- C. After 2 (two) years of inactive status, a nation's membership to CISM will be reviewed and decided by the Board of Directors.

Article 1.11. SANCTIONS

- A. The authorities mentioned below may impose sanctions where any member nation, any mission, team or person belonging to a member nation, do not respect the apolitical spirit of CISM, its regulations, or behave in an unsportsmanlike manner.
- B. In such cases, the following maximum sanctions may be imposed:
 - 1. The Official CISM Representative (OCR) at a championship may suspend an athlete, official, team or mission from further participation at that championship;
 - 2. The Secretary General may:
 - a. issue a letter of censure to Chiefs of Delegation (CoD),
 - b. under exceptional circumstances, temporarily suspend an athlete, an official or a team pending the decision of the Discipline Commission;
 - 3. The President of CISM may issue a letter of censure to Chiefs of Staff and/or civilian federations.
- C. Where the above sanctions are considered inappropriate by any CISM authority, the Secretary General will refer the case to the Discipline Commission which may impose the following maximum sanctions:
 - 1. Is sue of a letter of censure to the Minister of Defense and/or Chief of Staff,
 - 2. Suspension of a member to lifetime,
 - 3. Suspension of a team up to four years,
 - 4. Temporary suspension of a delegation until the following General Assembly.

- D. All doping cases will be decided by the Discipline Commission. The Anti-Doping Regulations (chap. IV) will be applied.
- E. Suspension or exclusion of a delegation from CISM and any sanctions proposed in excess of the above may only be imposed by the General Assembly.
- F. Any suspension of member nations shall be reviewed annually by the General Assembly.

Article 1.12. PRECEDENCE IN PROTOCOL

- A. The order of precedence is as follows:
 - 1. President,
 - 2. Vice-President of the host continent,
 - 3. Secretary General,
 - 4. Other Vice-Presidents in order of seniority,
 - 5. Members of the Board of Directors, in order of seniority based on date of election to the Board of Directors or, in case of equal service, military rank,
 - 6. Treasurer General,
 - 7. Chiefs of delegation, based on French alphabetical order of the nations they represent,
 - 8. Chiefs of Liaison Office, based on French alphabetical order of the Liaison Offices,
 - 9. President of CISM Sport Committee, based on the individuals' military rank,
 - 10. Presidents of Commissions (non Board members),
 - 11. Delegates, based on French alphabetical order of the nations they represent,
 - 12. Members of Commissions, CISM Sport Committees.
- B. The Official CISM Representative to an event, appointed by the Board of Directors, represents CISM and takes precedence over all other CISM authorities, unless the President of CISM is present.

Article 1.13. HONORS AND AWARDS

- A. CISM has a system of honors and awards to recognize significant contributions to its ideals and goals.
- B. CISM honors and awards are :
 - 1. Honorary member,
 - 2. CISM Order of Merit,
 - 3. CISM Star of Sports Merit,
 - 4. CISM Medals,
 - 5. Musketeer Trophy,
 - 6. Solidarity Trophy,
 - 7. Fair Play Trophy “Willy Fleischer”.
- C. Eligibility requirements, nomination process, and award procedures are contained in Procedures art 3.30. to 3.36. and chap. IV.

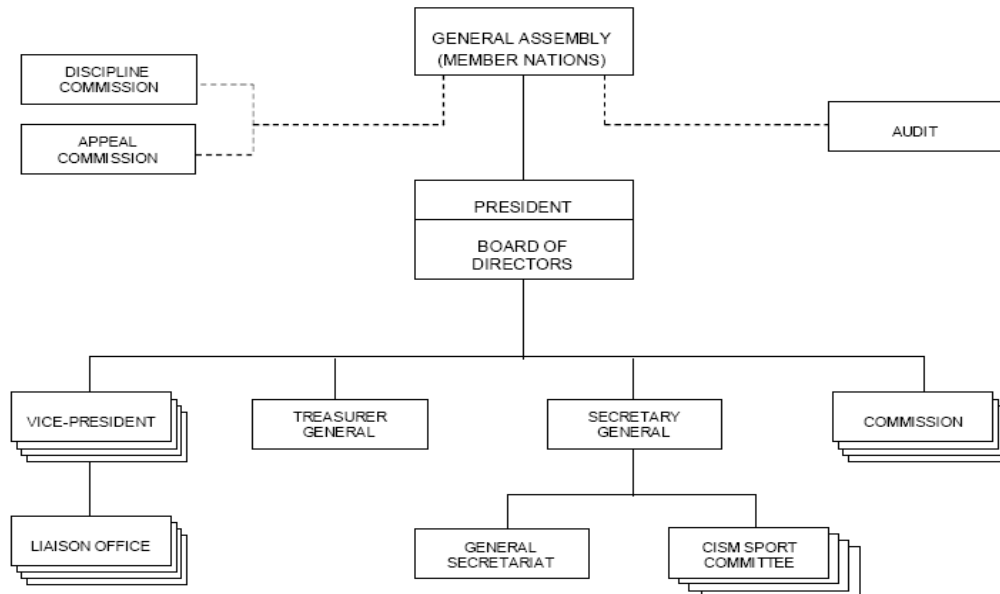
Chapter II

ORGANIZATION

Article 2.1.

CISM ORGANIZATIONAL STRUCTURE

A. The CISM organizational structure is shown hereunder:



Legend : ---- provide report only

B. The main directional and managerial bodies and officers of CISM are :

Bodies:

1. the General Assembly,
2. the Board of Directors,
3. the General Secretariat,
4. Delegations,
5. Liaison Offices,
6. CISM Sport Committees,
7. Commissions.

Officers:

1. President,
2. Vice-Presidents,
3. Secretary General,
4. Treasurer General,
5. Chiefs of Delegations,
6. Chiefs of Liaison Offices,
7. Presidents of CISM Sport Committees.

Article 2.2. THE GENERAL ASSEMBLY

- A. The statutory General Assembly meets once a year. The place and date are set two years in advance.
- B. The place is determined so as to rotate among the continents.
- C. The organization of a General Assembly will be used to spread CISM's influence in the region.
- D. The Board of Directors may call an extraordinary General Assembly if deemed necessary and shall do so if requested by at least one-third of the active member nations.
- E. Such an assembly shall take place within four (4) months of the receipt of the request to convene. The agenda of the extraordinary General Assembly shall reach the delegations at least one (1) month before the date set for the meeting. In exceptional cases, shorter notice may be given.
- F. CISM regulations apply to an extraordinary General Assembly.

Article 2.3. GENERAL ASSEMBLY - RESPONSIBILITIES AND AUTHORITIES

The following are the authorities and responsibilities of the General Assembly:

- A. approves:
 - 1. the CISM strategic and annual business plans,
 - 2. the accounts and the budget,
 - 3. acceptance of new member nations and changes in related policy,
 - 4. final status of inactive or suspended nations and changes in related policy,
 - 5. all amendments to the Statutes,
 - 6. all amendments to the Policy Manual governing financial and electoral matters,
 - 7. establishment of new Honors and Awards or changes in related policy,
- B. reviews the results of the strategic and annual business plans and provides guidance as may be required,
- C. conducts statutory elections,
- D. appoints the auditors,
- E. considers other matters placed before it by any CISM body,
- F. decides on the dissolution of CISM.

Article 2.4. GENERAL ASSEMBLY – COMPOSITION

- A. The General Assembly is composed of the :
 - 1. delegations of member nations,
 - 2. President of CISM,
 - 3. members of the Board of Directors,
 - 4. Secretary General and staff,
 - 5. Treasurer General,

6. Chiefs of Liaison Offices,
7. President of CISM Sport committee,
8. members of Commissions,
9. guests,
10. observers.

B. Each delegation at the General Assembly comprises a maximum of three (3) delegates. The following cannot be part of this delegation, the President of CISM, the Secretary General, the Treasurer General and the members of the General Secretariat.

Article 2.5. CONGRESS AND GENERAL ASSEMBLY - DEVELOPMENT

The preparation and development of a Congress and General Assembly will be done in accordance with chap. VI and Procedures chap. II.

Article 2.6. BOARD OF DIRECTORS

- A. The Board of Directors is accountable to the General Assembly. The Board of Directors has the following authorities and responsibilities :
1. oversees the work of CISM bodies and ensures proper management,
 2. ensures that decisions of the General Assembly are implemented properly,
 3. develops and implements the CISM strategic and annual business plans,
 4. establishes policy and procedures except those under sole authority of the General Assembly,
 5. is the focal point for sport matters,
 6. resolves any differences that may arise among the member nations,
 7. formulates mandates of CISM bodies and oversees the preparation of the Congress and General Assembly,
 8. establishes commissions,
 9. approves the CISM world events calendar for the next two years,
 10. ensures overall financial control and proper financial administration,
 11. resolves differences on budgetary matters between the Secretary General and the Treasurer General,
 12. sets time limits of candidatures for elections,
 13. examines the qualifications of candidates for Secretary General and Treasurer General,
 14. ratifies the decisions of the Emergency Board according to art. 2.7.
- B. Each member of the Board of Directors is required to participate in the work of the commission to which he has been appointed.
- C. The Board of Directors is composed of nineteen (19) members as follows: the President of CISM, the four Vice-Presidents for continents and ten members.

- D. The nineteen (19) seats on the Board of Directors are divided between the four continents to ensure geographic balance as follows: Africa 5, Americas 4, Asia 4 and Europe 5. The nineteen seat is for the CISM President who represents the whole organization.
- E. The conduct of the Board of Directors is as follows:
 - 1. The Board of Directors normally meets three times a year. The first meeting (February) constitutes the preparation of the General Assembly, the second (April/May) the immediate preparation and the conclusion of the General Assembly, the third (November) takes place in the middle of the period between the two General Assemblies.
 - 2. A Board of Directors session consists of members, the Secretary General, the Treasurer General, members of the General Secretariat, and other necessary assistants. A session may be either restricted or enlarged on the direction of the President.
 - 3. The Board of Directors sessions are prepared by the Secretary General. The members of the Board of Directors shall provide him, at least one month in advance, any agenda items.
 - 4. The President may convene the Board of Directors in extraordinary session.
 - 5. A meeting is convened if requested by at least ten members.
 - 6. Any decision of the Board of Directors is considered valid if taken when at least 50% of its members are present.
 - 7. The decisions of the Board of Directors require the absolute majority of the valid votes cast by the members present. Each member has one vote.
 - 8. In case of a tie, the President has the deciding vote.
 - 9. If the Board of Directors resolves differences between member nations, its decisions are immediately binding but may be appealed at the General Assembly.
 - 10. A member of the Board of Directors absent from three consecutive obligations (i.e. meeting of a commission, mission of Official CISM Representative, Board of Directors session, General Assembly) is considered as having resigned.
 - 11. The Board of Directors may invite Presidents of Commissions, President of CISM Sport Committee, delegates and any other experts to assist at its sessions.

Article 2.7. EMERGENCY BOARD

- A. In case of urgencies, decisions can be taken by the Emergency Board.
- B. This Board is composed of the CISM President, the Secretary General, and the Treasurer General. Convening the Emergency Board is the President's prerogative.
- C. All members of the Board of Directors shall be immediately informed in writing about any decision taken by the Emergency Board. The decisions, thus taken, are ratified during the following session of the Board of Directors.

Article 2.8. PRESIDENT

The President of CISM is accountable to the General Assembly. His authorities and responsibilities are :

- A. leads and manages the CISM organization in accordance with its regulations,
- B. chairs the Congress and General Assembly,
- C. presents an annual report to the General Assembly,
- D. chairs the Board of Directors and the Emergency Board,
- E. chairs the Council of the Meritorious Order of CISM,
- F. develops all relationships necessary for the proper functioning and influence of CISM with other international organizations,
- G. communicates with Chiefs of Staff of member nations in cases related to extreme lack of discipline,
- H. is the officer on the Board responsible for the supervision of the Secretary General on administrative matters,
- I. with the Secretary General, signs all documents related to CISM general policy,
- J. with the Treasurer General, signs all documents related to financial policy.

Article 2.9. VICE-PRESIDENT

A. The Vice-President represents CISM in his continent on behalf of the President. The Vice-President is accountable to the Board of Directors. His authorities and responsibilities are :

- 1. promotes CISM principles and sports in his continent,
- 2. presides over the Continental Meeting and serves as a spokesman on matters relating to the continent as a whole,
- 3. formulates continental positions on policy matters,
- 4. resolves continental issues and ensures adherence to CISM regulations in his continent,
- 5. co-ordinates technical and scientific assistance and solidarity actions on his continent and decides on their priority,
- 6. assists in developing and implementing the CISM strategic and annual business plans, with the main focus on his continent,
- 7. presents an annual report to General Assembly through the Board of Directors by 30 January, with a copy to the Secretary General. This report includes an overview and activity perspectives of his continent,
- 8. conducts primary elections among delegations of active member nations in accordance with art. 6.6.,
- 9. establishes and manages a continental secretariat,
- 10. exercises authority over the Liaison Offices of his continent,
- 11. ensures the proper management of Liaison Offices,
- 12. co-ordinates activities of the Liaison Offices of his continent,

13. approves the establishment of Liaison Offices within his continent in consultation with the continental membership,
 14. establishes the continental and regional calendars,
 15. is authorized to invite non-member nations to participate in CISM tournaments and regional championships,
 16. as a member of the Council of the Meritorious Order of CISM, approves honors,
 17. undertakes liaison with the other continental sports governing bodies,
 18. establishes all the relationships essential for the proper functioning and full influence of CISM at the continental level.
- B. A Vice-President's seniority is based upon his years of service as Vice-President, with the date of election to the Board of Directors used to further establish seniority, if necessary.
- C. In the absence of the President of CISM, the senior Vice-President assumes the role of President.

Article 2.10. SECRETARY GENERAL

- A. The Secretary General is accountable to the Board of Directors contact officer, the President, for administrative matters and to the Board of Directors for the oversight of President of CISM Sport Committee and financial management.
- B. The authorities and responsibilities of the Secretary General are as follows:
1. prepares Congresses, General Assemblies and Board of Directors sessions,
 2. exercises authority over organizers of Congresses, General Assemblies, Board of Directors sessions and Military World Games on protocol matters and adherence to regulations,
 3. participates in the sessions of the General Assembly and the Board of Directors without the right to vote,
 4. takes the minutes or record of decision of the General Assembly and Board of Directors sessions and co-signs with the President,
 5. implements the decisions of the General Assembly, Board of Directors, Discipline and Appeal Commissions,
 6. exercises oversight on President of CISM Sport Committee,
 7. executes technical and scientific assistance and solidarity actions within the limits set by the budget and in accordance with the decisions of the Board of Directors,
 8. executes the measures related to communication and marketing to ensure the best image of CISM within budgetary limits and in accordance with the decisions of the Board of Directors,
 9. ensures proper management and administration of the General Secretariat,
 10. manages the staff of the General Secretariat,
 11. establishes human resources policies related to all civilian employees of the General Secretariat,
 12. administers and manages the CISM budget and assets,
 13. ensures adequate insurance to safeguard CISM assets,
 14. with the President of CISM, signs contracts related to policy matters,

15. ensures the proper establishment of CISM Sport Committees for new category one (1) sports,
16. is member of the Commission for the Verification of Credentials,
17. assists the Discipline Commission without the right to vote,
18. co-operates closely with all constituent bodies of CISM,
19. presents the proposed CISM World calendar to the Board of Directors,
20. appoints replacements of Official CISM Representatives,
21. establishes and maintains the necessary contacts for the good management of CISM, namely with public authorities and administrations,
22. establishes and maintains contact with international organizations (IOC, GAIFFS, FISU, UNESCO etc.) and the international sports federations at his level,
23. with agreement of the President, participates in main international events related to policy and sports (congress, assembly, meeting, competition) to represent CISM,
24. is the CISM member of the IOC – CISM working group for “Solidarity”,
25. communicates with Chiefs of Delegation in matters related to lack of discipline,
26. acts as Chancellor of the “Council of the Meritorious Order of CISM”,
27. performs any other duties assigned by the President of CISM.

C. The General Secretariat is comprised of:

1. officers or non-commissioned officers detached by their government for a fixed term of at least three (3) years,
2. civilian technical and administrative personnel.

Article 2.11. TREASURER GENERAL

The Treasurer General is accountable to the Board of Directors. His authorities and responsibilities are as follows:

- A. ensures that all CISM expenditures are consistent with CISM regulations and the total budget approved by the General Assembly,
- B. ensures sound financial management,
- C. manages the investment portfolio within the parameters set by the General Assembly,
- D. with the President of CISM, signs documents related to financial matters,
- E. participates in the sessions of the Congress, the General Assembly and the Board of Directors without the right to vote,
- F. prepares and presents the budget to the Board of Directors for approval by the General Assembly,
- G. advises the Board of Directors on financial matters,
- H. assists the Commission for the Verification of the Credentials (art. 6.4.),
- I. supervises the work of the accountant at the General Secretariat.

Article 2.12. CHIEF OF DELEGATION

- A. As the leading national representative, the Chief of Delegation is accountable to his national authority. In the context of CISM events, the Chief of Delegation is also

accountable to the CISM General Assembly. His responsibilities and authorities are as follows:

1. establishes a national position on all CISM matters and is empowered to vote at the General Assembly,
 2. ensures that his missions respect CISM regulations and other directives issued by CISM authorities and organizers,
 3. ensures that members of his missions behave with good sportsmanship and good discipline, on and off the field of competition,
 4. promotes the ideals of CISM in his national Armed Forces,
 5. leads his national Armed Forces in organizing and participating in CISM events,
 6. cooperates with the Vice-President for his continent and regional Liaison Office in promoting CISM events in his affiliated region and continent,
 7. cooperates with the Secretary General in meeting administrative requirements,
 8. cooperates with President of CISM Sport Committees in organizing competitions and providing members to CISM Sport Committees,
 9. cooperates with Presidents of Commissions to provide commission members,
 10. attends the Congress and General Assembly, continental and regional meetings.
- B. By signing the commitment (included with the official invitation), the Chief of Delegation certifies that all the competitors in the mission are members of his Armed Forces and that the Chief of Mission and the other members of the mission have been informed of the regulations and traditions of CISM, including the importance of fair-play and good behavior.
- C. A Military Attaché cannot assume this function.

Article 2.13. LIAISON OFFICES

- A. The responsibilities of a Liaison Office within a region are to:
1. promote CISM principles,
 2. organize the regional calendar,
 3. disseminate, adopt, and apply the general instructions of the General Assembly as provided by the Secretary General through the appropriate Vice-President,
 4. encourage the organization of clinics, congresses, study days, and promote their subsequent use,
 5. encourage non-member nations in its region to join CISM,
 6. keep the appropriate CISM bodies (the Vice-President, the Secretary General, the Presidents of CISM Sport Committees) informed.
- B. The Vice-President decides on the establishment of a Liaison Office in a CISM active member nation in consultation with the member nations in his continent. The Liaison Offices report directly to the Vice-President of the continent in which they are located.
- C. The Vice-President determines the nations falling under the jurisdiction of a Liaison Office.
- D. The staff of a Liaison Office should include:
1. a Chief,
 2. a Secretary or a Deputy,

3. assistants as required.
- E. The Liaison Office shall be set up in appropriate accommodations. Its organization is modeled after the General Secretariat.
- F. The Chief of Liaison Office shall be present at the General Assembly and attend the following CISM events:
 1. the Congress,
 2. the Continental Meeting and/or the Continental Liaison Office Meeting,
 3. the Liaison Office Meeting.
- G. As a rule, the nation having accepted the responsibility for a Liaison Office shall cover the operating and traveling expenses of its members.
- H. Liaison Offices shall hold at least one annual plenary meeting of their member nations. A report of this meeting shall be provided to the Vice-President of the continent and to the Secretary General within 30 days.
- I. A nation will host a Liaison Office for a period of four (4) years. This period may be extended.
- J. CISM is relieved of all civil or financial responsibilities for Liaison Offices including personnel, furniture, and buildings.

Article 2.14. OFFICIAL CISM REPRESENTATIVE - APPOINTMENT

- A. The Official CISM Representative at a military world championship is appointed by the Board of Directors from its members on proposal by the President. However, in special cases, the Board of Directors may appoint another delegate to officially represent CISM at a world championship. The Official CISM Representative may not act as Chief of Mission at the same time. The Vice-President appoints representatives for continental championships. Official representation at regional championships is preferable.
- B. The Secretary General officially notifies the designated representative and the host nation of the appointment of the Official CISM Representative for world championships. The Vice-President notifies representatives appointed for continental championships. The Liaison Office notifies those for regional championships
- C. The host nation officially invites the Official CISM Representative at least three (3) months prior to the world championship. The Official Representative addresses a letter to the host nation (with copy to the General Secretariat) to confirm his participation.
- D. If the designated Official CISM Representative announces, prior to the championship, that he is unable to fulfil his commitment, he shall directly inform the Secretary General who will select another qualified individual.
- E. If the designated Official CISM Representative should, at the last minute, be unable to attend the championship, he shall notify the organizing nation and the Secretary General. In this case, his function will be carried out by another member of the Board of Directors present; if not, by the senior highest-ranking Chief of Delegation present; if not, by the senior highest-ranking delegate present.
- F. If the designated Official CISM Representative is unavailable and no other CISM delegate is listed among the missions present, the Chiefs of mission, under the

leadership of the Chief of Delegation from the organizing nation, will choose a "CISM representative" from the Chiefs of mission present.

- G. This representative will take over all the responsibilities of the Official CISM Representative.
- H. For continental and regional representatives, similar measures may be taken.

Article 2.15. OFFICIAL CISM REPRESENTATIVE - MISSION

- A. The Official CISM Representative represents CISM at a military world championship or other CISM events. Being always assigned a place of honor by the organizers, he takes precedence over all other CISM officials, except the President of CISM.
- B. To fulfil his threefold mission (protocol-discipline, sports matters, information), the Official CISM Representative must be perfectly familiar with the rules governing the organization of a championship and the duties of its main officials (President of CISM Sport Committee, President of the Technical Jury as well as the chairman of the organizing committee, etc.).
- C. Without encroaching upon the attributions of the organizing nation, the Official CISM Representative endeavors to help the chairman of the organizing committee to resolve any problems of a disciplinary or protocol nature. He arbitrates any issue and makes all necessary decisions in a spirit of objectivity, co-operation and understanding. He is the final disciplinary authority on any incidents occurring during a championship, on or off the field of competition.

Article 2.16. OFFICIAL CISM REPRESENTATIVE - RESPONSIBILITIES

The authorities and responsibilities of the Official CISM Representative are as follows (also adaptable to continental and regional representatives):

- A. Protocol-discipline:
 - 1. verifies the membership status of all participating nations prior to the preliminary meeting,
 - 2. attends the opening and closing ceremonies of the championship, chaired by him or a high-ranking dignitary of the organizing nation,
 - 3. leads the missions in the commemorative ceremony which may be conducted by CISM at a national monument, memorials, etc,
 - 4. represents CISM on official and diplomatic visits,
 - 5. selects representatives among the missions who will take the floor on various official occasions,
 - 6. presents CISM titles and awards,
 - 7. presents the official CISM gift at the closing banquet,
 - 8. delivers the final speech at the closing banquet,
 - 9. ensures that the attitude of all participants conforms to the rules and ideals of CISM,
 - 10. investigates disciplinary incidents and imposes or recommends sanctions depending on the circumstances (art. 1.11. B. 1.).

B. Sports matters:

1. reviews, with the President of CISM Sport Committee and the chairman of the organizing committee or his representative, the championship program and the attribution of tasks,
2. establishes contacts with the missions and referees,
3. attends the preliminary meeting and:
 - a. encourages the teams to maintain an exemplary attitude and behaviour,
 - b. constitutes the Jury of Appeal,
 - c. supervises the correct composition of the Technical Jury;
4. supervises the control of the military identity of the participants,
5. attends sports events,
6. keeps informed about any protests referred to the Technical Jury,
7. convenes and chairs the Jury of Appeal (Procedures art. 3.13.),
8. may attend the meeting of the CISM Sport Committee,
9. chairs the Anti-Doping Commission,
10. sends the Doping Control Official records to the General Secretariat,
11. attends the study day,

C. Information matters:

- chairs the information and press conferences.

Article 2.17. OFFICIAL CISM REPRESENTATIVE - REPORT

The Official CISM Representative will ensure that the joint report (Procedures, app. 5) is completed at the end of the world championship and sent to the Secretary General for appropriate distribution within two (2) weeks.

Article 2.18. CISM SPORT COMMITTEE

- a. The Secretary General shall ensure a CISM Sport Committee (CSC) is established for each sport admitted by CISM at world level. The Sport Committee's mandate extends beyond the duration of one world championship.
- b. The Sport Committee is composed of:
 1. a President,
 2. a Secretary, and
 3. several members, preferably at least one from each continent, whose appointments shall be approved by their respective delegations.
- C. A Chief of delegation accepting the appointment of a President CISM Sport Committee, Secretary or member accepts their statutory and financial obligations. The President of CISM Sport Committee shall send each member's references (rank, name, nationality, qualifications and full address) with the annual report to the General Secretariat.
- D. The President and members of a CISM Sport Committee are entitled to one (1) vote. In case of a tie, the Presidents of CISM Sport Committee has the deciding vote.

Article 2.19. PRESIDENT of CISM SPORT COMMITTEE

- A. The President of CISM Sport Committee (PC SC) is accountable to the Secretary General. His general authorities and responsibilities are as follows:
1. manages and develops a CISM sport for military athletes, both male and female,
 2. is the ultimate CISM Sport authority and oversees the technical conduct of a world military championship in a specific sport,
 3. maintains the currency of the regulations of the sport,
 4. promotes his sport world-wide,
 5. supervises the drawing up of the world, continental and regional calendars of his sport five (5) years in advance. In order to establish these calendars, the President of CISM Sport Committee has the full authority to solicit delegations for organizing championships. To avoid conflicts of dates between CISM and civilian competitions, the President of CISM Sport Committee must be aware, at all times, of the dates reserved for important international events by the International Federation when dates of his championship are fixed,
 6. maintains liaison with the International Federation governing his sport,
 7. determines proper ways of achieving new training methods, new material and equipment, recent documentation (books, articles, brochures, ...),
 8. approves the regulations of the challenge cup/permanent trophy/trophies (if any),
 9. conducts study days, clinics and courses,
 10. allocates tasks among the CISM Sport Committee Members,
 11. attends the General Assembly, participates in the Congress, the annual meeting called by the Secretary General, the military world championships of his sport and may attend continental meetings.
- B. At championships, the President of CISM Sport Committee's authorities and responsibilities are:
1. establishes contacts with the organizing committee and referees,
 2. attends the preliminary meeting where he establishes the Technical Jury,
 3. attends the technical section meetings of the organizing committee,
 4. attends sports events,
 5. acts as technical adviser to the Official CISM Representative (especially during the Jury of Appeal meeting),
 6. is informed of any complaints referred to the Technical Jury,
 7. co-operates with the organizing committee on study days during the championship,
 8. is a member of the Anti-Doping Commission,
 9. chairs the CISM Sport Committee (CSC) meeting(s),
 10. may chair the Technical Jury,
 11. completes his part of the joint report (art. 3.12. and Procedures, app. 5).

Article 2.20. COMMISSIONS

- A. The Board of Directors, upon proposal by the President, establishes commissions for CISM activity in a specific area. These are:

1. Regulations Commission,
2. Planning Commission,
3. Sports Commission,
4. Solidarity Commission,
5. Sports Medicine Commission,
6. Finance Commission,
7. Women in CISM

B. The basic role of commissions is to undertake studies in the principal activities of CISM to assist the Board of Directors. Each commission is responsible to:

1. manage, lead, and develop the activity in its mandated area of responsibility,
2. propose policy, procedures or actions,
3. present reports to the General Assembly as decided by the Board of Directors.

- C. Commissions are established and dissolved according to need. Specific mandates are provided by the Board of Directors.
- D. 1. The Board of Directors appoints the President of a commission, who may or may not be a member of the Board of Directors. The appointment will last for a period of 4 years. After the four year mandate is completed, the Board of Directors may re-appoint the same individual for additional four year periods. However, the Board of Directors may relieve a President for cause at any time. The Secretary of a commission is a member of the General Secretariat designated by the Secretary General.
2. In case a President of a commission is a member of the Board of Directors and has already occupied the post for 4 years, the Board of Directors may re-appoint the same individual for additional four year periods.
3. In case a President of a commission is not a member of the Board of Directors, he must:
- a. be an officer (minimum rank as Major) on active duty for a minimum of two years, coming from the Armed Forces of a CISM member nation,
 - c. have a thorough knowledge in the specific area of responsibilities of the commission, which he is applying for the presidency,
 - d. should have previous CISM experience, preferably from the commission which he is applying for presidency,
 - e. have a good possibility to build contact with our CISM Member Nations,
 - f. be fluent at least in English language.
- E. Members of commissions are chosen by the President of the Commission from delegates or experts recommended by delegations. If necessary, the Board of Directors can modify the composition of a commission. All related costs are assumed by delegations from contributing nations.
- F. The CISM President, the Vice-Presidents, the Secretary General, and the Treasurer General of CISM may not preside over a commission. However, any Board of Directors member, the Secretary General and the Treasurer General may participate in commission meetings in a consultative capacity.
- G. Commissions do not have decision making authority unless it is delegated by the Board of Directors.
- H. The President of the Commission is accountable to the Board of Directors and is responsible to direct the work of the Commission, draft and maintain minutes, and submit written reports.
- I. Commission Presidents who are not member of the Board attend the General Assembly and participate in the Congress. They will be invited to all Board of Directors meetings and shall be present at least once a year at the first annual meeting that prepares the General Assembly.
- J. Commission Presidents absent at a Board of Directors meeting shall submit a written report.
- K. Commissions meet as determined by the respective President with the concurrence of the Secretary General. The minutes, signed by the President of the Commission, are sent to the Secretary General for appropriate distribution.
- L. A member of a commission who is absent from two (2) consecutive meetings without reason is relieved.

Article 2.21. DISCIPLINE COMMISSION

- A. The role of the CISM Discipline Commission is to decide on disciplinary matters, including doping cases, submitted by CISM authorities.
- B. The Discipline Commission is composed of a President and three (3) members with (2) alternates appointed for a four (4) years term. The Commission normally meets in Brussels. Upon proposal of the Secretary General, the Board of Directors appoints the President of the Discipline Commission, the members and the alternates from military and civilian experts in Sports and Law in countries close to the CISM General Secretariat. After the mandate of four years, the Board of Directors may re-appoint the same individual for additional four year periods. However, the Board of Directors may relieve the President or any member for cause at any time. The Secretary of the commission is a member of the General Secretariat designated by the Secretary General.
- C. The following are under the authority of the Discipline Commission:
 - 1. In cases of serious disciplinary infractions, CISM authorities may submit the matter through the General Secretariat to the Discipline Commission for decision. The Commission, assisted by the Secretary General, then shall conduct a full investigation and, if appropriate, shall afford the subject of the investigation an opportunity to submit a rebuttal or other evidence before a final decision is made. The Commission may impose sanctions within its authority (art 1.11. C.) or recommend consideration by the General Assembly.
 - 2. If the subject of the investigation requests to be heard by the Commission, the latter shall convene. The Commission President decides in all other matters if a decision can be made by correspondence.
 - 3. A decision shall be made by a relative majority of votes cast. In case of a tie, the President has the deciding vote.
- D. The Commission shall start its investigation within three weeks after the case has been submitted, and work diligently in order to resolve the matter as quickly as possible given the complexity of the issues presented.
- E. The final decisions of the Discipline Commission will be reported by the Commission President, through the Secretary General, to the Chief of Delegation concerned. The President of the Commission will provide an analysis annually to the General Assembly through the Board of Directors.

Article 2.22. APPEAL COMMISSION

- A. The role of the Appeal Commission is to examine in an independent, objective and impartial manner any appeals to the decisions of the CISM Discipline Commission or CISM authorities.
- B. The Appeal Commission is the final CISM level of appeal and its decisions are binding. It is the right of any aggrieved party to appeal to the International Court of Arbitration for Sport in Lausanne, Switzerland.
- C. The Board of Directors, upon the proposal of the President of CISM, appoints the President of the Appeal Commission and the three members from a list of nominees drawn from military delegates. The appointment will last for a period of 4 years. After the four years mandate is completed, the Board of Directors may re-appoint the same individual for an additional four year periods. However, the Board of Directors may relieve the President or any member of the Appeal Commission for cause at any time. The Secretary of this commission is a member of the General Secretariat designated by the Secretary General. The Appeal Commission is an independent body, not subject to the direction of the Board of Directors or General Assembly. The President and the members

appointed to the Commission shall all be independent of the case being considered.

- D. The following is the staffing process for appeal cases :
1. The Appeal Commission shall be convened by the President of the Commission.
 2. In order to be considered, appeals shall be made not later than three weeks after receipt of the decision of the CISM Discipline Commission and shall be sent to the Secretary General in a written statement of appeal containing:
 - a. the appellant's specific request for relief,
 - b. a copy of the decision appealed from,
 - c. an application to stay the execution from the decision appealed if applicable, together with justification,
 - d. any statement, documents, video tapes or other evidence supporting the appeal,
 - e. a statement that the delegation will accept the financial consequences of the decision of the Commission,
 - f. the personal signature of the Chief of Delegation.
 3. Each appeal shall be discrete. Delegations may not submit joint appeals.
 4. Each appeal shall be accompanied by a deposit of USD 1,000 payable to CISM. Failure to deposit this amount shall render the appeal void. If the appellant wins the case, the deposit shall be refunded. If the appeal is rejected the deposit is forfeited. If the appeal is withdrawn, any costs incurred shall be deducted from the deposit.
 5. Any appeal which, in the opinion of the President of the Appeal Commission, does not comply with the provisions of these regulations or is deemed to be manifestly unjustified shall be disregarded.
 6. The Commission shall normally reach its decision based on the documents and other evidence submitted to it, however the appeal Commission may request additional evidence (e.g. video recordings) and may call upon legal advice.
 7. The decision will normally be taken within eight (8) weeks after the Appeal has been registered at the General Secretariat. Failure of the Appeal Commission to issue its decision within eight(8) weeks will result in the automatic reversal of the Discipline Commission decision that was appealed.
 8. The delegation concerned shall be entitled to a hearing if so requested.
 9. The Appeal Commission is responsible for determining the allocation of costs following the conclusion of the case. In general, costs incurred by the appeal procedure will be charged to the losing party.
 10. The Appeal Commission shall notify the Secretary General in writing of its final decisions. The Secretary General shall then inform the Chief of Delegation concerned and, ultimately, the Board of Directors and the General Assembly.

Article 2.23. WORKING GROUPS

- A. Working Groups may be established to study a specific issue or execute a specific task.
- B. The convening authority determines the mandate. The mandate ends upon presentation of the final report.
- C. The Working Group is accountable to the convening authority.

Chapter III SPORT

Article 3.1. GENERAL REGULATIONS

- A. This chapter governs CISM world championships in general and provides guidelines for other CISM sports events and clinics.
- B. All CISM sport competitions, clinics, courses, and symposia shall be organized in conformity with CISM regulations.
- C. CISM publishes Sports Regulations for its sports recognized at world level.
 - 1. Most CISM sports, however, are governed by the International Federations' technical regulations.
 - 2. The host nation of a championship and the President of CISM Sport Committee shall verify the currency of the CISM and International Federations' regulations in its possession.
 - 3. In case of discrepancies between the Sports Regulations and the Policy and Procedures Manuals, the latter prevail.
 - 4. All amendments to the Sports Regulations, other than bringing the articles into agreement with the international regulation, will be decided and promulgated by the Secretary General in consultation with the President of CISM Sport Committee.
- D. The use of doping and possession of illicit drugs is forbidden in all CISM events.
- E. In case of discrepancies arising from interpretation of the CISM Sport Regulation, the prevailing language is defined in that regulation.

Article 3.2. SPORT COMPETITIONS

The levels of CISM sports competitions are:

- A. World Games / World Championships,(3.3) (3.4)
- B. Continental Games / Continental Championships,(3.5)
- B. Regional championships / Tournaments,(3.6)
- C. Events, Tournaments, (3.7)
- D. Bilateral competitions (3.8).

Article 3.3.1. CISM MILITARY WORLD GAMES

A. Military World Games are called “(NUMBER) CISM MILITARY WORLD GAMES (CISM LOGO)”, e.g. 5th CISM MILITARY WORLD GAMES.

B. The CISM Military World Games are organized every 4 (four) years and all member nations are invited to participate.

C. Details concerning the organization appear in a separate document “General information concerning the organization of CISM Military World Games” available at the General Secretariat.

Article 3.3.2. CISM MILITARY WINTER GAMES

A. Military Winter Games are called “(NUMBER) CISM MILITARY WINTER GAMES (CISM LOGO)”, e.g. 1st CISM MILITARY WINTER GAMES.

B. The CISM Military Winter Games are organized every 4 (four) years and all member nations are invited to participate.

C. Details concerning the organization appear in a separate document “General information concerning the organization of CISM Military Winter Games” available at the General Secretariat.

Article 3.4. WORLD CHAMPIONSHIP

A. World championships are called "(NUMBER) WORLD MILITARY (SPORT) CHAMPIONSHIP (CISM logo)", e.g. 34th WORLD MILITARY NAVAL PENTATHLON CHAMPIONSHIP (CISM).

B. They comply with the following conditions:

1. Organization annually or biannually depending on the sport,
2. Invitation to participate extended in accordance with art. 3.18. ,
3. Effective participation by at least eight (8) nations for men and/or four (4) for women from at least two (2) continents,
4. Organization of official ceremonies,
5. Designation of an Official CISM Representative,
6. Awarding of medals.

Article 3.5. CONTINENTAL CHAMPIONSHIP

A. Continental championships are called "(YEAR) (CONTINENT) MILITARY (SPORT) CHAMPIONSHIP (CISM logo)", e.g. 1999 EUROPEAN MILITARY HANDBALL CHAMPIONSHIP (CISM).

B. They comply with the following conditions:

1. Invitation to participate extended to all member nations of the continent,
2. Effective participation by at least six (6) nations for men and/or three (3) for women,
3. Organization of official ceremonies,
4. Designation of a continental representative,
5. Awarding of medals.

C. Upon request from an organizing nation, an event may be designated a continental

championship. This should be done in collaboration with the organizing delegation, the Vice-President, and the pertinent President of CISM Sport Committee.

- D. Multi continental championships may be organized as Continental Games.

Article 3.6. REGIONAL CHAMPIONSHIP

- A. Regional championships are called "(YEAR) (REGION) MILITARY (SPORT) CHAMPIONSHIP (CISM logo)", e.g. 2000 MIDDLE EAST MILITARY BASKETBALL CHAMPIONSHIP (CISM).
- B. They comply with the following conditions:
 - 1. Organization in conformity with the Policy and Procedures Manuals,
 - 2. Invitation to participate extended to member nations of the regional Liaison Office and, if desired, to any member nation outside the region,
 - 3. Effective participation by at least four (4) nations for men and/or two (2) for women,
 - 4. Medals may be awarded.

Article 3.7. TOURNAMENT

- A. Tournaments are called “(YEAR) (SPORT) MILITARY TOURNAMENT (CISM logo)”, e.g. 2001 MILITARY FENCING TOURNAMENT (CISM).
- B. They comply with the following conditions:
 - 1. Organization in conformity with the Policy and Procedures Manuals,
 - 2. Invitation to participate extended to at least two (2) other nations,
 - 3. Effective participation by at least three (3) nations for men and/or two (2) for women, except for those Liaison Offices where there are less than three (3) countries,
 - 4. Medals may be awarded.

Article 3.8. BILATERAL COMPETITION

Bilateral competitions between member nations of CISM are encouraged. These competitions are called “(YEAR) MILITARY BILATERAL (SPORT) COMPETITION (CISM logo)”, e.g. 2000 MILITARY BILATERAL BOXING COMPETITION (CISM).

Article 3.9. SPORTS CATEGORIES

A. Category 1

The following sports are recognized by CISM at world level (alphabetical order):

- 1. Aeronautical Pentathlon,
- 2. Basketball,
- 3. Boxing,
- 4. Cycling,
- 5. Equestrian Sports
- 6. Fencing,
- 7. Football,
- 8. Golf,
- 9. Handball,
- 10. Judo,
- 11. Military Pentathlon,
- 12. Modern Pentathlon,
- 13. Naval Pentathlon,
- 14. Orienteering,
- 15. Parachuting,
- 16. Sailing,
- 17. Shooting,
- 18. Skiing,
- 19. Swimming, Water polo, Diving and Life Saving,
- 20. Taekwondo,
- 21. Track and Field and Cross-Country,
- 22. Triathlon,
- 23. Volleyball,
- 24. Wrestling.

B. Category 2

All other sports are recognized by CISM at continental and regional level only.

C. Policy

1. Any category two (2) sport or new discipline of a category one sport may be upgraded to category one if in a period of two (2) consecutive years at least two (2) consecutive continental and/or regional championships or tournaments have been organized in at least two (2) continents and with at least two (2) participating nations per continent and per competition with a total of eight nations participating in the same year.
2. Any category two (2) sport or new discipline of a category one sport may be upgraded to category one if at least twenty (20) nations representing at least two continents guarantee participation. The first championship will be organized the year after the requisite commitments have been secured.
3. A Technical Committee will be established before the organization of the first world championship (art. 2.18.).
4. A sport will be relegated to category two (2) when the minimum participation level of eight (8) nations for men and six (6) nations for women is not achieved after two (2) consecutive world championships. The Technical Committee will then be dissolved. The President CISM Sport Committee will remain the CISM contact person for that sport.

Article 3.10. CISM SPORT COMMITTEE

- A. The CISM Sport Committee (C SC), especially the President of CISM Sport Committee, exercises oversight on the technical conduct of a military world championship.
- B. For the Sport Committee composition as well as responsibilities and authority of the President of CISM Sport Committee, art. 2.18. and 2.19. apply.
- C. For the appointment, attendance and retirement of the President and the Sport Committee Members, art. 6.11. and 6.12. apply.
- D. If a President of CISM Sport Committee is absent and a substitute is not designated in advance, the following applies:
 1. The Sport Committee appoints an interim President of CISM Sport Committee from its members,
 2. If no members are present, missions' representatives will form a technical committee. The Official CISM Representative will appoint an interim President of CISM Sport Committee.

Article 3.11. CISM SPORT COMMITTEE - MEETINGS

A. CISM Sport Committee restricted meeting

1. The CISM Sport Committee meets, in principle, during the world championship, usually before and after the corresponding preliminary and technical meeting. If, in one or more years, a military world championship does not take place, the President of CISM Sport Committee may call an extraordinary meeting of his

- committee. The purpose of the meeting is to prepare the basic directives for the coming year's activities.
2. The President of CISM Sport Committee determines the place, date and time of the meeting(s). He allocates tasks among CSC members.
 3. The President of CISM Sport Committee chairs the meeting attended by all members of the CISM Sport Committee. In his absence, a member chairs the meeting (art. 3.10. D.).
- B. CISM Sport Committee enlarged meeting
1. The President of CISM Sport Committee may invite the Official CISM Representative, Chiefs of mission and/or team captains of participating missions as well as civilian experts to attend the CISM Sport Committee meeting.
 2. To permit participating nations to form an opinion on the items on the agenda, the Sport Committee's secretary shall send all proposals received to the Chiefs of delegation at least two (2) months before the championship / meeting.
 3. The agenda should include:
 - a. amendments of sports regulations,
 - b. means to further develop the sport concerned,
 - c. calendars for the next five (5) years,
 - d. experiences of the current championship,
 - e. information on the general program of the next championship.
 4. All proposals made by participating nations shall be collected by the CISM Sport Committee secretary before the beginning of the championship / meeting. This information shall be communicated to all participants as above or on arrival.

Article 3.12. CISM SPORT COMMITTEE - REPORT

- A. The President of CISM Sport Committee reports annually to the Secretary General on the Sport Committee's decisions and proposals for the development and future of his sport.
- B. If a world championship is organized, the President of CISM Sport Committee submits his Sport report (Procedures, app. 5) at the end of the world championship to the Official CISM Representative.

Article 3.13. WORLD CALENDAR

- A. The world calendar is an official document issued after final approval by the Board of Directors. All major CISM events are overviewed in it.
- B. For competitions, the calendar includes the following information:
 1. the final calendar (with exact place and date) of the competitions to be held during the year following the General Assembly,
 2. the **provisional** calendar of the competitions to be held two years **or more** following the General Assembly.

Article 3.14. CONTINENTAL AND REGIONAL CALENDAR

The calendar for the coming year is discussed, amended and approved during the Continental Meeting before the General Assembly. Candidacies of organizers for the later years are registered as either confirmations or options. Without disengagement by the host nation, an option to organize a continental or regional championship is automatically transformed into a confirmation one (1) year before the event.

Article 3.15. CALENDARS - DRAWING UP

- A. As competitions represent CISM major activities, the drawing-up of calendars is an essential task of CISM authorities.
- B. The General Secretariat constitutes the main information-collecting body for developing the world calendar. The General Secretariat is assisted by CISM Sport Committees, Vice-Presidents and Liaison Offices.
- C. Only active CISM member nations may organize CISM world, continental and regional events. They notify the Secretary General of world events, their Vice-Presidents of continental events, and their Liaison Office of regional events and bilateral competitions they wish to host. A copy of the notification shall be sent to the concerned Presidents of CISM Sport Committee. In cases of the World Championships, the confirmation must be provided, no later than the General Assembly of the year prior to the championship, by a letter signed by the Chief of Delegation or a high ranking military authority. For world and continental championships, an application file shall accompany the letter containing all the basic information needed to assess the candidature. Delegations may only propose dates for world championships that have been agreed on by the President of CSC concerned.
- D. The Secretary General summarizes and sends this information to all delegations as part of the preparatory document for the General Assembly.
- E. The preparatory document represents a project for the world calendar that is discussed and possibly amended during the Congress. Delegations must have their nation's calendars at that time.
- F. The final calendar (of the following year) is discussed and approved by the Board of Directors during the second meeting, held in the framework of the General Assembly, of the year prior to the Championships.
Candidacies for the later years are registered either as confirmations or options.

Article 3.16. CALENDAR - WITHDRAWAL

- A. Any delegation that is a candidate to organize a world championship and that has problems assuming this responsibility shall immediately inform the Secretary General.
- B. Any delegation that is a candidate to organize a continental championship and that has problems assuming this responsibility shall immediately inform the relevant Vice-President.
- C. A delegation that withdraws from the organization of a world or continental championship after having confirmed its organization and after having sent the invitation may be subject to disciplinary action (art. 1.11.).

Article 3.17. PRELIMINARY INFORMATION

- A. A member nation requesting to organize a military world championship may be required by the Secretary General to provide information regarding the proposed program, sports facilities and accommodation to be used, as a prerequisite to securing approval to organize the championship. Presidents of CISM Sport Committee decide on on-site inspections. For cost sharing, refer to art. 5.7.
- B. A world or a continental championship shall include competitions for both genders in accordance with the relevant regulations. Approval of the Board of Directors is required if the competition is to be men only or women only.
- C. All sports facilities used in a CISM world and continental championship shall meet the requirements of international/CISM sports regulations. Facilities shall be sufficient to permit adequate training for all competitors.
- D. The organization of a military world championship by a nation, which has not yet participated in such a championship, is only possible if this nation has organized a regional championship or a civilian international championship at the same level or sent an observer to a previous military world championship. In this last case, an on-site inspection by the President of CISM Sport Committee is mandatory.

Article 3.18. INVITATION

A. Member nations

- All active member nations have the right to be invited to any military world championship.

B. Non-member nations

- 2. A non-member nation may be invited to take part in a CISM world or continental event only with the unanimous consent of the member nations that have formally indicated their participation. Such unanimous consent shall be recorded during the General Assembly preceding the event. The organizing nation will inform the Official CISM Representative of non-member nations invited to attend the event as participants or observers.
- 3. In urgent cases, when the General Assembly was not informed and at the request of the organizing member nation, either the Board of Directors or the participating nations at a championship shall approve the invitation / participation of a non-member nation, or an individual representing such a nation, to take part in CISM events. This approval will be mentioned in the official Championship report.
- 4. Non-member nations may be invited to CISM tournaments and regional championships during a period of two years under the authority of the Vice-President.

Article 3.19. PARTICIPATION - MILITARY STATUS

- A. Only personnel on active duty in Armed Forces may take part in competitions organized by CISM.

- B. No one may be recalled to active duty in the Armed Forces for the purpose of participating in a CISM competition. In the case of an intermittent military service, the athletes regularly recalled may not take part in CISM competitions, under any circumstances, if more than 18 months have elapsed between this recall and the end of their last call to arms.
- C. Exceptions to the above may be authorized by the General Assembly, upon recommendation of the Board of Directors.
- D. All military participants in a CISM event shall be in possession of proper documentation which signifies active military service of the member nation he represents. The documentation can be:
 - 1. a valid military identity card for those athletes who are authorized to present their military identity cards abroad,
 - 2. a form of verification (in English and/or French) of military status accompanied by a passport.
- E. By signing the final entry, the Chief of Delegation confirms the military status of the participating athletes. If there are last minute changes in the participation of the athletes, the verification file may be signed by the Chief of Mission, but shall be confirmed by the Chief of Delegation by official letter.
- F. If one of these documents is not available, participation is refused.

Article 3.20. COMPOSITION OF A MISSION

- A. Teams sent by their nations to participate in a CISM event are called "missions".
- B. The composition of a mission to a championship is stated in the respective Sports Regulations and included in the invitation file extended by the organizing nation. In special cases, the Secretary General may change the composition of a mission.
- C. The organizers shall accept the President and the CISM Sport Committee members as additional mission members.
- D. Delegations are required to strictly respect the standard composition of a participating mission. No other additional member may be included in the mission without special authorization from the organizing nation. In all cases where the composition is not respected, missions shall pay the extra accommodation costs. Host nations have neither financial nor organizational obligations towards people who are not included in the mission (relatives, spectators, ...).
- E. In terms of age, CISM abides by the rules of the International Federations, but a person less than 15 years of age cannot participate in CISM events under any circumstances.

Article 3.21. PARTICIPATION OF AN ACTIVE MEMBER NATION

Athletes or teams of an active CISM member nation are allowed to fully participate in any championship under the auspices of CISM. They are mentioned on the official result list and can receive official CISM medals.

Article 3.22. PARTICIPATION OF AN INACTIVE MEMBER NATION

Athletes or teams of an inactive member nation may not participate in any CISM event (art. 1.8. B.).

Article 3.23. PARTICIPATION OF A NON-MEMBER NATION

If invited in accordance with art. 3.18. B., athletes or teams may only participate in CISM events where no elimination is foreseen. A non-member nation therefore can not eliminate a CISM member nation. Non-member nations are not mentioned on the official result list and no additional result list will be made. However, the organizing nation may present souvenirs and gifts or an honorary prize.

Article 3.24. WITHDRAWAL FROM PARTICIPATION

Any nation that withdraws from participation in a competition for which it had sent in the final entry, shall notify the organizers at least one (1) month before the opening of the competitions with copy to the Secretary General. Any nation not so informing the host nation will be subject to disciplinary action (art. 1.11.).

Article 3.25. TRAVELLING

- A. As a general rule, travelling expenses of participating missions to the site of the competition (nearest International airport) are borne by their own delegations. Local transportation is at the expense of the host nation.
- B. Travelling expenses
 - 1. The travelling expenses of the President and the CISM Sport Committee Members and of all invited persons during a championship and/or a Sport Committee meeting are met by their delegations. The organizing committee will provide full accommodation for all CSC members at world championships.
 - 2. Travelling and accommodation expenses of the President of CISM Sport Committee to General Assemblies are met by his delegation.
 - 3. Expenses pertaining to courses and symposia are covered according to “General information for the organization of a CISM course and/or symposium” (available at the General Secretariat).

Article 3.26. TITLES

- A. Official CISM titles and awards may only be given to athletes representing active CISM member nations. The regulations of each championship state the exact number of medals to be awarded. Every measure shall be taken to ensure that records can be ratified.
- B. Titles
 - 1. World championship

- a. In every world championship, CISM awards individual and team titles of "(year) military world champion in (sport/discipline)", and/or of "(year) military world champion in (team event)".
Example: 1999 WORLD MILITARY CHAMPION IN SWIMMING,
100 M FREE STYLE.
1999 WORLD MILITARY CHAMPION IN BASKETBALL.
- b. Moreover, any athlete or team breaking a CISM record is declared "Holder of the CISM world (sport/discipline) record".
2. Continental championship
 - a. In every continental championship, CISM awards individual and team titles of "(year) military (continent) champion in (sport/discipline)", and/or of "(year) military (continent) champion in (team event)".
 - b. Moreover, any athlete or team breaking a CISM record is declared "Holder of the CISM (level) (sport/discipline) record".
3. Regional championship
In every regional championship, CISM awards individual and team titles of "(year) military (region) champion in (sport/event)", and/or of "(year) military (region) champion in (team event)".
4. Tournament
In a tournament, no official CISM titles are awarded but only gold, silver and bronze medals are given.

Article 3.27. CHAMPIONSHIP AWARDS

- A. The CISM championship awards include:
 1. official CISM medals,
 2. official CISM badges and certificates,
 3. official CISM challenge cup (permanent trophy),
 4. other awards offered by the organizing nation,
 5. fair-play cup.
- B. Description and attribution of CISM championship awards shall be in accordance with Procedures, chap. III and appendices.

Article 3.28. CHIEF OF MISSION

- A. Chief of Mission
 1. Chiefs of Mission shall be familiar with CISM regulations.
 2. Missions must not only participate or be present at sports events, they are also required to participate in information conferences on CISM, study days, commemorative and cultural events and ceremonies organized by the host nation.
- B. Conduct of a mission
 1. The Chief of Mission is responsible for the behavior of his team in sports and general discipline. He shall ensure that members of his mission respect the rules and directives prescribed by CISM and organizers of the championship. The

respect of schedules is particularly important as they form the basis for the effective conduct of competitions and ceremonies.

2. The Chief of Mission shall also enforce the rules concerning behavior and dress during the ceremonies. He plays an important role in promoting the CISM spirit among his mission, a spirit represented by friendly attitude towards other missions, courtesy towards organizers and fair-play in competition.
3. Gifts
 - a. The Chief of Mission may offer gifts to authorities and organisers of the host nation and other missions.
 - b. The Chief of Mission should consult an important member of the organizing committee (the chairman or his assistant) about the distribution of gifts. Unless otherwise stated by the host nation, gifts should be presented discreetly and preferably before the closing banquet.

C. Following the event

The Chief of Mission should, upon return to his country, address a letter of courtesy to the organizing delegation through his Chief of Delegation.

Article 3.29. REPORT OF THE ORGANIZING COMMITTEE

A. During the competition (World/Continental level)

The organizing committee shall complete and submit its part of the joint report (Procedures, app. 5) to the Official CISM Representative.

B. Immediately after the competitions

The organizing committee shall send within 2 days a fax or E-mail with the results to the General Secretariat.

C. Within two months after the competition

The organizing committee shall send to the General Secretariat a final file enclosing the official results booklet, a general report on the championship and a media report with press articles, photos, video, etc.

Article 3.30. COURSES AND SYMPOSIA

CISM entrusts active member nations with the organization of courses and symposia for the benefit of a large number of participants. These courses and symposia shall be organized in conformity with guidelines established in a document titled "General information concerning the organization of a CISM course and/or symposium", available at the General Secretariat.

Chapter IV ANTI DOPING REGULATIONS

Article 4.1. INTRODUCTION

- A. Doping and anti-doping measures are consistent concerns for international sport agencies, national governments and inter-governmental institutions.
- B. Practically all the anti-doping regulations of the International Sports Federations refer to the list of banned substances and methods published and regularly updated by the World Anti-Doping Agency (WADA). These federations work closely with WADA to establish International Standards for different technical and operational areas within the anti-doping program. Consequently and unless otherwise specified in the anti-doping regulations of the sport concerned, the last updated WADA list of banned substances will serve as a reference document. The most recent list is available on the WADA Website: <http://www.wadaama.org>.
- C. In accordance with WADA, the World Anti-Doping Code is the fundamental and universal document upon which the World Anti-Doping Program in sport is based. The purpose of the Code is to advance the anti-doping effort through universal harmonization of core anti-doping elements. Doping is fundamentally contrary to the spirit of sport.
- D. According to WADA, doping is defined as the occurrence of one or more of the anti-doping rule violations as set forth in Article 2.1 through Article 2.8 of the Anti-Doping Code. It is each athlete's personal duty to ensure that no Prohibited Substance enters his or her body. Athletes are responsible for any Prohibited Substance or its Metabolites or Markers found to be present in their bodily Specimens. Accordingly, it is not necessary that intent, fault, negligence or knowing use on the athlete's part be demonstrated in order to establish an anti-doping violation under Article 2.1.

Article 4.2. CISM POLICY

- A. CISM fundamentally and wholeheartedly supports the World Anti-Doping Code and strives for the following:
 - 1. To preserve and defend sport from an ethical standpoint.
 - 2. To protect the physical and psychological integrity of athletes
 - 3. To uphold equal opportunity and an equal playing field for every competitor.
- B. CISM will carry out anti-doping tests to the maximum extent possible. On this purpose, the conduct of anti doping controls is mandatory at all CISM Military World Championships and CISM Military World Games. The mandatory number of controls to be carried out on these events is fixed in the CISM Sports Regulations ruling over each sport. Further to these mandatory controls, the member nations are strongly encouraged to conduct anti-doping controls on the occasion of other major CISM competitions (Continental events).

- C. The CISM member nations are strongly encouraged to conduct out of competition tests in their own areas of influence.
- D. CISM ant-doping policy follows:
 - 1. The WADA Code:
 - 1.1. The most up-to-date World Anti Doping Code;
 - 1.2. WADA International Standards for Testing;
 - 1.3. WADA Models of Best Practice for International Federations.
 - 2. The relevant International Federation's regulations.
 - 3. The CISM Policy and Procedures Manuals (Appendix 4)
 - 4. The CISM Sports Regulations of each sport.
 - 5. The World Anti Doping Code and CISM regulations for sports not depending on Civil International Federations.

Article 4.3. RESPONSIBILITIES

CISM anti-doping policy is under the shared responsibility of 4 bodies.

A. The CISM Sport Medicine Commission.

The CISM Sport Medicine Commission is the highest responsibility of CISM's anti doping campaign. This commission works in close collaboration with the Commission for Sport, the CISM General Secretariat Sports Director and especially with the Presidents of the Technical Committees.

B. The Anti Doping Commission.

At each tested event, an Anti-doping Commission is appointed and is responsible for the organization and proper conduct of tests during the championship.

This Commission is always composed by:

- The Official CISM Representative who acts as President of the Commission
- The President of CISM Sport Committee of the specific sport, who acts technical advisor to the Official CISM Representative
- The representative of the Organizing Committee who may be seconded by the authority responsible for the tests. (Accredited Anti Doping officer WADA) The Representative must be appointed by the Chief of organizing committee

C. The CISM Secretary General

The CISM SG will ensure the adequate administrative follow-up of any possible action related to the results of the tests. He will ensure that the results management is consistent to the provisions set in the WAD A. In case of serious proven infringement to any article of the WADA, the CISM Secretary General may ask the CISM Discipline Commission to convene, analyze and decide on the case.

D. The CISM Discipline Commission

The CISM Discipline Commission has the responsibility to decide on any sanction to be applied on an athlete who infringed a provision of the WADC.

E. The CISM Appeal Commission

Once the Discipline Commission took a decision, and upon recommendation of the President of the CISM Sports Medicine Commission, the CISM Appeal Commission may be convoked to analyze the infringement of the provision of the WADC and the conclusions of the CISM Discipline Commission. The decision of the CISM Appeal Commission shall be the ultimate position of CISM regarding an infringement of the provision of the WADC.

Article 4.4. TESTING AUTHORITIES

- A. The reference document where the tasks and responsibilities of all involved testing authorities are fully described, is the “International Standards for Testing” such as developed by WADA.
- B. Based on this document, CISM developed a similar document where the tasks of the organizer and the Anti-Doping Commission are described taking into account the CISM specificities. This document is called: “the anti doping checklist” and is given in the CISM Procedures Manual, app. 4.
- C. The organizer provides information on anti-doping tests (local means, choice of laboratory, etc.) with the application form.
- D. The CISM Official Representative is responsible for ensuring that the CISM anti-doping regulations are followed at each championship.
- E. Once the championship is over, the President of the Anti-Doping Commission submits all results to the General Secretariat.

Article 4.5. TESTS AND SAMPLES

All procedures related to the conduct of tests and to the management of the collected samples strictly follow the provisions set in the WADA International Standards for Testing. Procedural specificities applied in CISM are described in the CISM Procedures Manual.

Article 4.6. ACCREDITED LABORATORIES

- A. All anticipated anti-doping tests shall be carried out in a WADA accredited laboratory. WADA regularly publishes a list of these recognized laboratories which can be downloaded from their website..
- B. The samples will be forwarded to the accredited laboratory chosen by the organizer. The analysis will be carried out in a manner that the results will preferably be available before the end of the championship.

Article 4.7. RESULTS MANAGEMENT

The CISM Secretary General is responsible for the entire results management. In any administrative action related to the results management, the provisions set in the WADC will be strictly and applied in extenso.

Article 4.8. SANCTIONS AND PROCEDURES

- A. The CISM Discipline Commission is responsible for the analysis of any doping infringement pertaining to files submitted by the Secretary General
- B. The procedures and sanctions proposed by the CISM Discipline Commission will be based on WADA's World Anti Doping Code, as well as the International Federation regulations, or CISM regulations in the case that the sport is not represented by a Federation.

Article 4.9. APPEALS

A right to appeal against the decision of the CISM Appeal Commission may be exercised by the athlete before the International Court of Arbitration for Sport (TAS), IF or WADA in Lausanne Switzerland. That appeal shall be made within 21 days following the CISM Appeal Commission's decision.

Chapter V CISM FINANCES

Article 5.1. FINANCIAL RESOURCES

CISM derives its financial resources from:

- A. an annual membership fee paid by all member nations. The General Assembly determines the amount of the membership fees,
- B. an annual partnership fee paid by all partners. The Board of Directors determines the amount of the partnership fees,
- C. advertising in the CISM magazine or other publications,
- D. donations or subsidies,
- E. operations or activities decided by the General Assembly, the Board of Directors or the Secretary General.

Article 5.2. BUDGET

- A. Under article 20 of the CISM Statutes, the fiscal year begins on 1 January and ends on 31 December of the same year.
- B. The Treasurer General prepares and presents the preliminary budget to the Board of Directors and the General Assembly for approval.
- C. The annual budget approved by the General Assembly covers the traveling costs of the Secretary General, the Treasurer General and the personnel of the General Secretariat when attending an official CISM event. For official missions incumbent to their position, the budget also covers billeting costs.
- D. Budget planning shall allow the General Assembly to simultaneously study the balance sheet of the preceding fiscal year and the budget planned for the following year. Therefore, when planning the preliminary budget, the Treasurer General shall present the financial statement in three columns:
 - 1. 1st column: budget of the preceding year;
 - 2. 2nd column: budget of the current year (revised),
 - 3. 3rd column: detailed preliminary budget for the following year.
- E. Financial statement and balance sheet
 - 1. The Treasurer General will, at regular intervals, present a financial statement to the Secretary General and to the Board of Directors depicting the general situation and the budgetary situation of the current fiscal year.
 - 2. The annual balance sheet is drawn up by a chartered accountant on the basis of data supplied by the Treasurer General.

Article 5.3. FINANCIAL PROCEDURES

- A. The financial document dispatched to the bank by the member nations as order for payment shall clearly state the purpose of the payment and the corresponding invoice number.

- B. The Secretary General is responsible for the budget approved for the expenses of the General Secretariat. Therefore he shall keep close contact with the Treasurer General and the member of the secretariat responsible for the upkeep of the finance records.
- C. The invoices given to the Treasurer General for payment shall state the following:
 - 1. "vu pour exécution de la prestation ou de la fourniture"; *English Translation* "I confirm receipt of goods or performances of services" signed by the member of the secretariat responsible for finance,
 - 2. the heading "bon à payer"; *English Translation* "Authorize Payment" signed by the Treasurer General.

Article 5.4. AUDITORS

- A. Auditors are appointed annually by the General Assembly.
- B. The role of auditors is to examine that generally accepted accounting principles are followed. The General Assembly may direct the auditors to concentrate more on certain areas of the budget.
- C. The auditors should be made available, as much as possible, at the expense of the nation providing them.

Article 5.5. AUDIT

When the Secretary General or the Treasurer General changes, the General Assembly may entrust the auditing of the CISM financial accounts to a certified accounting firm.

Article 5.6. FINANCIAL OBLIGATIONS

- A. Invoices for membership fees are mailed only to active member nations before the beginning of the CISM fiscal year.
- B. Fees shall be paid annually to the CISM bank account before 30 June of the fiscal year in which they are due, or paid to the Treasurer General at the General Assembly, unless otherwise authorized by the Board of Directors.
- C. All payments due to CISM are to be made in EURO to the organization's bank account.
- D. A 10 % surcharge will be levied on fees not settled before the 30th of June, unless otherwise authorized by the Board of Directors.
- E. An active member nation, which has not taken steps to fulfil its financial obligations for the fiscal year, is placed in inactive status on 31 December of the fiscal year.
- F. A member nation, which is placed in inactive status because it has not fulfilled its financial obligations, loses its right to vote at the following General Assembly, unless its debts are fully paid in the meantime.
- G. A first reminder is sent to the Chief of Delegation by the Secretary General and the Treasurer General. If this action does not suffice, the President of CISM will send a letter to the Minister of Defense.
- H. The General Secretariat will inform the concerned nations of their inactive status by registered delivery and advise the nations hosting CISM events.

- I. Partners will pay an annual membership fee as determined by the Board of Directors. Failure to pay the annual membership fee before the deadline of 31 January will result in the withdrawal of CISM's recognition of that organization or individual as a partner.

Article 5.7. FINANCIAL CONDITIONS FOR CISM EVENTS

- A. As a general rule, a nation organizing a CISM event (art. 1.1.) will calculate its costs based on the following conditions:
 1. traveling expenses (round trip) will be met by participants,
 2. daily expenses (board and lodging, local transportation, food, drinks accompanying normal meals) will be met by the host nation for all sports competitions (with the exception of Military World Games), courses and symposia. For all official meetings, a financial contribution may be asked of the participants, except the Secretary General, the Treasurer General and the personnel of the General Secretariat attending the meetings.
- B. These conditions apply to a mission or delegation whose compositions are in accordance with the Policy and Procedures Manuals in the event of a General Assembly or a Board of Directors session and Sports Regulations.

Chapter VI VOTING, ELECTIONS, APPOINTMENTS

Article 6.1. RIGHT TO VOTE

- A. Only the delegations of active member nations have the right to vote at the General Assembly. Each delegation has one (1) vote. Normally, the Chief of Delegation exercises the right to vote on behalf of his delegation.
- B. Vote by proxy is not acceptable. However, the Chief of Delegation may authorize a delegate of his nation to vote on behalf of the delegation. If he does not and must depart the GA early because of unavoidable circumstances (e.g. emergency situation, travel arrangement), his right of vote is exercised in accordance with art. 6.2. D.
- C. Any delegation of an active member nation or member of the Board of Directors may, at any time, ask for an explanation of any CISM activity undertaken by any CISM authority. If such a request indicates a lack of confidence, it shall be made in writing and include precise justification. It may result in a vote of confidence at the next General Assembly as determined by the Board of Directors.
- D. A vote of no confidence results in the retirement of the concerned CISM authority from office.

Article 6.2. VOTING PROCEDURE

- A. The preparatory document for the General Assembly includes a list of candidates for posts as established in Statutes.
- B. Candidatures shall be confirmed at the General Assembly. If there is a lack of candidates for any vacancy, the Board of Directors has the right to submit nominations to the General Assembly.
- C. Elections occur during the last General Assembly plenary session as follows:
 - 1. the Board of Directors appoints four (4) delegates (one (1) chairman and three (3) members) to serve as "tellers". These four persons are the only ones authorized to participate in counting votes. At the end of each count, the chairman of the ballot tellers gives the Secretary General a poll sheet indicating the result of the vote,
 - 2. ballots are prepared by the Secretary General,
 - 3. the voting process and the reporting of results to the Secretary General are conducted under the supervision of the chairman of the tellers. At the end of the session, the ballots are destroyed.
- D. If a Chief of Delegation intends to depart the General Assembly early without delegating his voting authority, the following applies:
 - 1. the Chief of Delegation is given a ballot sheet and an envelope to vote secretly. He puts the ballot sheet in the envelope, seals it and hands it to the Secretary General,
 - 2. the Secretary General gives the envelope to the chairman of the ballot tellers and,
 - 3. during the elections, the chairman of the ballot tellers opens the envelope in front of the General Assembly and deposits the ballot for that nation.

Article 6.3. VOTING REGULATIONS

A. Definitions

1. Blankballot

Any ballot on which the voter has written nothing is considered as a "BLANK BALLOT". This ballot is a valid vote counted as abstention.

2. Null & void ballot

Any ballot containing a written entry or sign other than that prescribed by the rules is considered as a "NULL & VOID BALLOT".

3. Valid ballots

The "VALID BALLOTS" are the ballots remaining after the "NULL & VOID BALLOTS" have been deducted from the total number of ballots received.

Example:	- active nations entitled to vote present	50
	- votes include null & void ballots cast	2
	- valid ballots $50-2=48$	48

4. 3/4 majority

The 3/4 majority corresponds to 3/4 of present active nations.

Example:	- present active nations	50
	- 3/4 majority $50 \times 3/4 = 38$	38

5. Absolute majority

Absolute majority corresponds to more than half of total present active nations.

Example:

- present active nations	50
- minimum absolute majority required $(50:2)+1=26$	26

6. Relative majority

Relative majority corresponds to the higher score between "for" or "against" votes.

B. Rules

1. The vote is done by a show of hands or secret ballots. The sequence for a vote through a show of hands is as follows: for - against - abstention.
2. For the secret vote, the Secretary General calls the delegations in French alphabetical order. The Chief of Delegation puts his ballot in the ballot box when his nation is called.
3. Voting on admission of nations and election of persons are done by secret ballot.
4. Other votes take place by a show of hands unless a request for a secret vote is approved by the General Assembly by simple majority. In that case, a roll call in French alphabetical order is taken.
5. The required majority must be reached to adopt a proposal or elect a candidate.

6. The voting majorities required are :
 - a. 3/4 majority for:
 - acceptance to join CISM,
 - exclusion from CISM,
 - amendments to Statutes,
 - b. absolute majority for:
 - amendments to the Policy Manual or any other regulations as long as the Statutes are not affected in any way,
 - all other cases unless this chapter provides otherwise.
7. In case the electronic voting system is used, the Board of Directors may choose as ballot tellers also personnel of the General Secretariat.
8. In case the electronic voting system is available, it can be used for both, open and secret, vote.

Article 6.4. COMMISSION FOR VERIFICATION OF CREDENTIALS

- A. The Commission for Verification of Credentials is responsible to:
 1. validate the delegates,
 2. verify functions and qualifications of attending delegates,
 3. validate the eligibility of candidates for elections,
 4. validate the constitution of the General Assembly.
- B. Commission for the Verification of Credentials, appointed by the Board of is composed of three (3) members, a Vice-President, chairing the commission, a member of the Board of Directors and the Secretary General. They are assisted by the Treasurer General and the Secretary of the Commission for Regulations who takes the minutes.
- C. Delegates shall be officers appointed as such by their governments or by the appropriate authorities of their countries. Proof of this appointment shall be provided, failing which the officers in question will be considered as observers. As such, they may attend all meetings without taking part in the discussions.
- D. Verification of functions and qualifications of attending delegations. Delegations may represent:
 1. active member nations (with the right to vote),
 2. inactive member nations (without the right to vote),
 3. nations invited to the General Assembly as observer (without the right to vote).
- E. The commission determines the validation of the nations eligible to vote.
- F. The Commission has to verify that all conditions specified in articles 6.6. to 6.9. are met
- G. Article 12 of the Statutes establishes the required conditions for the validation of a General Assembly. The General Assembly cannot make any decision if these conditions are not met.
- H. The commission is authorized to make all necessary verifications concerning the delegates, the delegations, the candidates and the composition of the General Assembly. It reports its findings to the General Assembly.

Article 6.5. STATUTORY ELECTIONS

- A. In accordance with Statutes (art. 10), the General Assembly elects the President, Vice Presidents, members of the Board of Directors and the Secretary General. The General Assembly also elects the Treasurer General. Active member nations may present the candidatures of its delegates for these positions.
- B. Candidates chosen to other CISM positions (art 6.11 to 6.13) are ratified by the General Assembly, appointed or elected by CISM authorities in accordance with chap II.
- C. All candidatures for elected office shall be submitted in writing to the Secretary General before 15 February.
- D. Voting for elected office is conducted by secret ballot.
- E. Candidates for membership to the Board of Directors and for Vice-President obtaining an absolute majority vote are elected to office.
- F. If there are two (2) or more candidates for the Presidency, the Secretary General and the Treasurer General, the successful candidate is determined by an absolute majority. If no successful candidate is determined from the first vote, the candidate with the lowest votes is eliminated and the voting and elimination process is repeated as necessary. If in the end, two candidates remain without the requisite absolute majority, the successful candidate shall be determined in a final vote by relative majority.
- G. If a candidate for the membership to the Board of Directors does not obtain a majority vote, the post may not be allocated to another continent. The Board of Directors may in this case co-opt a candidate for the period of one (1) year. If not, the post remains vacant until the next General Assembly.
- H. All officials are elected for a term of office of four (4) years. They may stand for re-election as there are no time limitations. Their appointment will be terminated if their nation becomes inactive or suspended.
- I. The mandate of all officials elected by the General Assembly starts at the General Assembly that elects them and expires at the end of the General Assembly held during the last year of the mandate. If that General Assembly cannot be held, the mandate is extended until the next General Assembly.

Article 6.6. PRESIDENT AND VICE PRESIDENT

- A. Candidates must meet the following conditions:
 - 1. for the presidency, be a current member of the Board of Directors for at least two (2) years or be a current delegate with at least two years experience in the Board of Directors or former Executive Committee,
 - 2. for the vice-presidency, be a delegate for at least one (1) year,
 - 3. be nominated by his delegation,
 - 4. be officially presented by a responsible military authority (minister, undersecretary of state, chief of staff), who will certify with his signature that the candidate will be on active duty for at least two more years;
 - 5. be on active duty for at least two (2) more years,
 - 6. be experienced in the field of sport,

7. obtain, from his government, the authority and funding for travel required to fulfil the function,
 8. be fluent in English or French.
- B. If there is more than one candidate to the vice-presidency for a continent, the Vice-President concerned will organize a primary election among the delegations of the active member nations of his continent in order to present one candidate to the General Assembly. If he is a candidate for re-election to the Vice-President's position, the primary elections will be presided over by a member of the Board of Directors from the continental region, who is not a candidate for Vice-President, and who is designated by the unanimous consent of the Board of Directors.
- C. When a Member or a Vice-President is elected President, candidates from his continent are eligible to stand for election as the new Member or Vice-President.
- D. In the event that there is a permanent vacancy in the presidency, the senior Vice-President (art. 2.9.C.) becomes the acting President until the next General Assembly at which time a new President will be elected.

Article 6.7. MEMBER OF BOARD OF DIRECTORS

- A. Candidates must meet the following conditions:
1. belong to a continent for which a vacancy exists at the date of the election,
 2. be a delegate for at least one (1) year,
 3. be nominated by his delegation,
 4. be officially presented by a responsible military authority (minister, undersecretary of state, chief of staff), who will certify with his signature that the candidate will be on active duty for at least two more years;
 5. be experienced in the field of sport,
 6. obtain, from his government, the authority and funding for travel required to fulfil the function,
 7. be fluent in English or French or be accompanied by an English translator.
- B. If the number of candidates to the Board of Directors for a continent exceeds the number of vacancies allocated to it, the Vice-President concerned will organize a primary election among the delegations of the active member nations of his continent in order to present the right number of candidates to the General Assembly. Primary elections may be held during the Continental meeting before the General Assembly. Relative majority applies.
- C. Any delegate elected to the Board of Directors may continue in office as Chief of his nation's delegation, with the exception of the President of CISM.
- D. If a member of the Board of Directors resigns before the end of his term of office, or if a vacancy occurs for another reason, the Board of Directors has the right to fill the vacancy, according to the geographical balance specified in art. 2.6.D. until the next General Assembly (co-optation).

Article 6.8. SECRETARY GENERAL

Candidates must meet the following conditions:

- A. be a delegate for at least one (1) year,
- B. be nominated by his delegation,
- C. be officially presented by a responsible military authority (minister, undersecretary of state, chief of staff), who will certify with his signature that the candidate will be on active duty during his whole mandate.
- D. be fluent in English and French,
- E. agree to reside in the city where the CISM headquarters is located,
- F. possess a good knowledge of sport management,
- G. have good management skills and experience,
- H. the rank of Colonel or equivalent is preferred.

Article 6.9. TREASURER GENERAL

Candidates must meet the following conditions:

- A. be a delegate or an officer on active duty or retired,
- B. be nominated by his delegation, the Secretary General, or the Board of Directors,
- C. be experienced and educated or trained at senior management level in the field of finance, and
- D. be fluent in English or French.

Article 6.10. CHIEF OF LIAISON OFFICE

- A. Candidates must meet the following conditions:
 - 1. have at least one (1) year's service with CISM,
 - 2. be on active duty for at least two (2) more years,
 - 3. have a broad experience in military sports,
 - 4. be able to communicate in at least English or French.
- B. The Chief of Liaison Office will be appointed by the Vice-President upon proposal of the hosting member nation.
- C. The functions of Chief of Liaison Office and of member of the Board of Directors are incompatible. A Chief of Liaison Office, who proposes his candidacy for a seat in the Board of Directors and is elected, shall resign from the post of Chief of Liaison Office.

Article 6.11. PRESIDENT of CISM SPORT COMMITTEE

A. The criteria for selection are the following:

A president of a "CSC";

- Is an officer (minimum rank as Major) from the CISM member countries Armed Forces in active duty for at least two (2) more years after his/her appointment.
- Has a thorough knowledge in the specific sport.
- Should have previous CISM experience, preferably from the CSC of that sport,
- Has a good possibility to build contact with the international and national sports federations.
- Has a good possibility to build contact with our delegations.
- Is financially fully supported by his/her Delegation to attend all official meetings and any other activity in furtherance with his/her mission, particularly the CISM Championships, as well as to carry out a preliminary visit to the Organizing country of hi/her sports Military World Championship a few months before the start of the Championship.
- Is fluent in English and/or French.

B. All Presidents CSC are **selected by the BoD** for a flexible period of four years. A president in function may stand for re-election.

C. One year before the end of his/her mandate, the candidature to succeed him/her is officially announced by the CISM Secretary General via the CISM Flash and on the CISM homepage.

D. Any interested Officer, meeting the listed criteria for selection, must send an application file to the CISM Secretary General, through his/her delegation.

E. The SG presents the candidature(s) to the BoD, which selects the most appropriate candidate.

F. The Secretary General keeps updated the list of appointments and is entrusted to publish the vacancies in due time

G. A PCSC who is absent from three (3) consecutive events related to his/her duties (military world championships, Sports Committee meeting, or General Assembly) is automatically relieved from his/her function. The Secretary General will appoint the Secretary or the most experienced member of the CSC as "acting PCSC" until the selection of a successor.

H. The Board of Directors may terminate the appointment of the President CISM Sport Committee on recommendation of the Secretary General.

Article 6.12 MEMBER SPORT COMMITTEE

A. The members representing in principle different nations and continents are chosen by the President of CISM Sport Committee from the experts proposed by their Chiefs of Delegation whose nations usually participate in the military world championship concerned. The number of members must be in proportion to the tasks of the CISM Sport Committee. A member is appointed for the promotion of female participation.

B. The President of CISM Sport Committee appoints a secretary from the members of the committee.

C. A CISM Sport Committee member who is absent from two (2) consecutive events relating to his duties (military world championship, CISM Sport Committee meeting) is automatically relieved from his function.

D. The President of CISM Sport Committee may terminate the appointment of a CISM Sport Committee Member.